



Your Time Off

Even the most dedicated employee needs time away from the job for rest and relaxation. Sodexo provides paid time off to allow you to balance work and personal interests.

Paid Time Off

www.IamSodexo.com > [Time Off Benefits](#)

Plan	Description	
Sick Leave	Annual Accrual Rates	Varies by unit
	Carryover	Up to 40 days
	Cash out	No
Eligibility Non-temporary, full-time frontline employees (class code 6) and some part-time employees		
Plan	Description	
Vacation	Annual Vacation Days	Varies by unit
	Carryover	Up to 30 days
	Vesting	Your anniversary date or the unit vesting date
Eligibility Non-temporary, full-time frontline employees (class code 6) and some part-time employees		
California If you are in the state of California, you are part of the Immediate Vesting Vacation Plan. Please contact your HR representative for additional details		
Plan	Description	
Other Time Off	Holidays	Varies by unit
	Funeral Leave	Up to 3 days of paid funeral leave following the death of an immediate family member, which includes your parents, parents of your spouse or domestic partner, step-parents, your children, step-children, domestic partner's children, grandparents, grandchildren, legal guardian or custodian, siblings, spouse or domestic partner.
	Jury Duty	If you have jury duty during your regularly scheduled work hours, you will receive your normal daily pay and any payment received from the court for up to 4 weeks.
	Family Medical Leave Act (FMLA), FMLA-like, or Military Leave	Contact your HR Representative for more information. Adoption follows FMLA Guidelines.